**INTERNAL PROJECT QUALITY**

**EVALUATION FORM[[1]](#footnote-2)**

|  |  |
| --- | --- |
| Project title | Development of master curricula for natural disasters risk management in Western Balkan countries |
| Project acronym | NatRisk |
| Project reference number | 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP |
| Coordinator | University of Nis |
| Project start date | October 15, 2016 |
| Project duration | 36 months |

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Structure of the project | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| I share a common understanding of what the project is about | 1 | 2 | 3 | 4 | 5 |
| I am familiar with the project's aims and objectives | 1 | 2 | 3 | 4 | 5 |
| I am familiar with the project's target groups | 1 | 2 | 3 | 4 | 5 |
| I know about all the partners' tasks in the project | 1 | 2 | 3 | 4 | 5 |
| I know my organisation's tasks in the project | 1 | 2 | 3 | 4 | 5 |
| The project has a clear structure. The workflow follows a logic sequence. | 1 | 2 | 3 | 4 | 5 |
| The work process is quite clear to me | 1 | 2 | 3 | 4 | 5 |

Comment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Implementation of the project activities | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| Project activities comply with the overall objectives of the project | 1 | 2 | 3 | 4 | 5 |
| Deliverables comply with the WP objectives as specified in the WP description | 1 | 2 | 3 | 4 | 5 |
| Deliverables correspond with the activity description as specified in the Application Form | 1 | 2 | 3 | 4 | 5 |
| It’s possible to realize all project activities till the end of the project | 1 | 2 | 3 | 4 | 5 |

Comment:

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| --- | --- | --- | --- | --- | --- |
| Dissemination | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| Web site of the project gives precise and updated information on the project objectives and activities | 1 | 2 | 3 | 4 | 5 |
| Promotional materials reflect the visual identity of the project | 1 | 2 | 3 | 4 | 5 |
| Project is well presented in the media | 1 | 2 | 3 | 4 | 5 |

Comment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Management of the project | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| Communication channels are sufficient to achieve excellent project results | 1 | 2 | 3 | 4 | 5 |
| Coordinator informs all partners on all aspects of activity implementation | 1 | 2 | 3 | 4 | 5 |
| Coordinator informs all partners on financial aspects of the project realization | 1 | 2 | 3 | 4 | 5 |
| If conflict arose, the partners were able to solve it | 1 | 2 | 3 | 4 | 5 |
| Project events (project meetings, workshop, trainings, and study visits) are well structured | 1 | 2 | 3 | 4 | 5 |
| Project events have good prepared agendas sent on time | 1 | 2 | 3 | 4 | 5 |
| Project events provide enough opportunities to discuss and exchange ideas | 1 | 2 | 3 | 4 | 5 |
| Project events prepare us well for the next steps of the project work | 1 | 2 | 3 | 4 | 5 |
| The SC, PMC, QAC meetings are usually concise and informative | 1 | 2 | 3 | 4 | 5 |

Comment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Partnership | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| All members of the consortium put much effort in their tasks | 1 | 2 | 3 | 4 | 5 |
| All members of the consortium take responsibility for project activities and results | 1 | 2 | 3 | 4 | 5 |
| All members of the consortium are acknowledging skills and expertise of other project members | 1 | 2 | 3 | 4 | 5 |
| The partnership motivates us to collaborate with the partners in the future projects | 1 | 2 | 3 | 4 | 5 |

Comment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Exploitation | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| Exploitation of the project is well determined | 1 | 2 | 3 | 4 | 5 |
| It’s possible to extend project impact during and after project lifetime | 1 | 2 | 3 | 4 | 5 |
| Sustainability of the project is provided | 1 | 2 | 3 | 4 | 5 |

Comment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Special Mobility Strand implementation | | | | | |
| Grading | Poor | OK | Good | Very Good | Excellent |
| I am well informed about Special Mobility Strand | 1 | 2 | 3 | 4 | 5 |
| Special Mobility Strand activities are well planned | 1 | 2 | 3 | 4 | 5 |
| Your participation in Special Mobility Strand | 1 | 2 | 3 | 4 | 5 |

Comment:

1. *The form serves as one of the tools of internal quality evaluation of NatRisk project. All project team members of all NatRisk partners should complete this form at the end of project year and submit it by email to* [s.priest@mdx.ac.uk](mailto:s.priest@mdx.ac.uk) *and* natriskuni@gmail.com *by Sept 30th each year.*  [↑](#footnote-ref-2)