

Minutes on the third Steering Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
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1. Summary

This document reports the fourth Steering Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at the Technical University of Crete (TUC), on the 5th of September 2018. The meeting was chaired by Assist. Prof. Milan Gocić. The objective was to introduce to all project partners the most relevant issues of project implementation.

2. List of attendees

Twenty eight representatives from all 12 partner institutions (University of Nis - UNI, University of Natural Resources and Life Sciences, Vienna - BOKU, Middlesex University Higher Education Corporation - MUHEC, University of Messina - UNIME, Óbuda University - OE, Academy of Criminalistics and Police Studies - KPA, University of Pristina in Kosovska Mitrovica - UPKM, University of Sarajevo - UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic - TCASU, University of Defence in Belgrade - UNID, Technical University of Crete, Chania - TUC, University of Banja Luka - UBL) were present at the meeting. The list of attendees is presented below.

No.	Name	Institution acronym	E-mail
1	Milan Gocić	P1 - UNI	milan.gocic@gaf.ni.ac.rs
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3. Agenda – Second Steering Committee meeting

Wednesday, 5th September 2018		
Meeting room, School of Production Engineering and Management		
09:00-09:10	Steering Committee participants registration	
09:10-09:40	Welcome speeches	Georgios Stavroulakis, TUC
09:40-10:10	Overview of the second project year and future tasks	Milan Gocic, UNI
10:10-10:40	Financial plan and its realization	Milan Gocic, Sasa Nikolic, UNI
10:40-11:10	Feedback on Progress Report and Field Monitoring visit	Milan Gocic, UNI
11:10-11:20	Adoption of QAC report - March 2018	Milan Gocic, UNI
11:20-11:30	Third Risk monitoring document	Milan Gocic, UNI
11:30-11:40	Impact of NatRisk on the Western Balkan HEIs	Sasa Mijalkovic Nebojsa Arsic Emina Hadzic Radoslav Ivanis Jelena Rajovic Sasa Stojanovic
11:40-11:50	KPA	
11:50-12:00	UPKM	
12:00-12:10	UNSA	
12:10-12:20	UBL	
12:20-12:30	TCASU	
12:30-13:00	General discussion and closing the meeting	

After the participants' registration which started at 09:00 and welcomed speech of prof. Georgios Stavroulakis, Milan Gocić presented the overview of the realized activities and achieved results during the project realization and also the future tasks highlighting master curricula and training for civil sector. He also presented financial plan realization. It is told that all partners should spend their budget in line with the realized project activities and provide financial documentation on time.

SC adopted third QAC report and one risk related to accreditation process in Serbia was presented in order to prevent it on time and not to delay realization of project activities.

The meeting ended at 13:00.

4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial and that detailed and precise instructions were given for the forthcoming activities.

The presentations and material from the meeting will be additionally delivered to all partners and will be available at the project website and platform.

In Chania, 07 September 2018