

WP5 Quality Assurance Committee Report, March 2018

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Overarching comments

- A September 2017 QAC report was delivered to the management committee in October 2017 – no specific comments were received and agreed by the Management Committee at the Belgrade meeting March 2018.

Monitoring report on partner self-assessment reports (Annex R)

The second partner self-assessment reports are due for submission by all partners on 30th September 2018.

Monitoring report on self-assessments from Work Packages (Annex Q)

The third assessment reports for Work Packages were delivered from all WPs in February 2018.

Summary of findings:

WP 1: Successfully completed.

WP2: The aims, competencies and learning outcomes of the Masters programmes have been developed and a catalogue of courses created and published on-line. Additionally the course content and syllabi have been created and published on-line. WP2.3 a series of training visits have been achieved hosted by EU partners OE, MUHEC, TUC and UNIME and materials have been published on-line. All activities (2.1, 2.2, 2.3, 2.4) have been achieved in-line with the specific objective indicators including the purchase of laboratory equipment and software. However, there has been a delay in activity 2.5 of purchasing of equipment and software due to a change in legal status for UBL but UNSA and UBL have now conducted public procurements in January 2018.

WP3: Activity 3.2 study visit was undertaken by three staff members to UNIME in Messina in October 2017. In-line with activity 3.3 three staff members in each of seven WB HEIs' have been selected. Three different training materials have been created and are being printed as A Handbook for Civil Sector Training about Natural Disasters for Serbia, Bosnia and Herzegovina and Kosovo. No major issues and the WP remains on track.

WP4 activities are not scheduled to start until later in 2018 as the curricula are implemented, apart from participating in workshops and meetings which has taken place satisfactorily.

WP5: The second QAC report was produced and later agreed at the Belgrade meeting. Quality reporting was undertaken by all partners by work package (Annex Q), these reported no major issues and tasks are mostly on track. Preparations for an External Quality Report is in process and is expected to be undertaken by the 20th August. Reporting on this and the inter-project coaching day held in Belgrade hosted by UNID will be reported on at the next September QAC. A key issue is continuing to ensure WP leaders review each deliverable on completion.

WP6 has completed all materials to the time plan and objective indicators. Key issue: Underestimation of the resources required to undertake supporting activities in the planned time such as website, LinkedIn profiles, Project management Platform, logo, posters, brochure and stationary items but this is being achieved.

WP7 Each of the planned activities was undertaken on time; 7.1 academic and financial sustainability plan, 7.2 accreditation is in process with a target of eight new master curricula by October 2018 , 7.3 staff and student motilities are being undertaken and planning for further exchanges is now progressing. The key issue with this WP is realising the mobility strand activities for staff and students. There has been good progress on the signing of institutional agreements which is being closely monitored.

WP8: Strong leadership continues to be shown in the project and the WP leaders have provided clear support and guidance to project partners. All necessary tasks have been realised and fulfilled within this challenging role. WP8 remains effective in keeping the project on track and ensuring the effective delivery of outputs. This included the adoption of project management and reporting guidelines and creation of a contingency plan in line with EACEA suggestions which were adopted.

QAC – March 2018.